

# Vendor Contract

## Region 7 AQHA Regional Experience

**Dates & Times:** Vendor set-up will be Wednesday June 4<sup>th</sup> will be from 9am to 6pm. Tear down may begin no earlier than Sunday June 8<sup>th</sup> at 5pm and must be completed by 12 noon Monday June 9<sup>th</sup>.

**Space size:** Vendor spaces in the climate-controlled Arena area are available in 10 x 10 increments. Basic electrical service (110amp) is provided. Outside vendors have limited service. Pipe and drape are NOT provided and vendors are responsible for their own chairs and tables.

**Vendor locations:** will be assigned on the following priorities: level of sponsorship, seniority with the show, type of product and size requested.

**Pricing:** Vendor Tent spaces are \$250.00 Payment may be made by check, but must be paid in full no later than May 31, 2008. NO REFUNDS FOR ANY REASON after June 1, 2008.

**Assignment:** Region 7 show is not responsible for any property stored/held or shipped/delivered to the show grounds.

**Insurance :** All vendors must provide proof of insurance prior to coming onto the grounds. Insurance is required in the amount of \$1 million per occurrence and \$1 million general aggregate. The following must be named as additional insured on the policy: AQHA Region 7 LLC

**Licensing:** Vendors are responsible for obtaining any necessary licensing or permits. Contact City of Reno revenue office for tax information at 775-334-2090.

Name of Business \_\_\_\_\_  
Space Size Requested \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_  
Alternate Phone \_\_\_\_\_  
Email \_\_\_\_\_ Space Location \_\_\_\_\_  
Website \_\_\_\_\_  
Type of service or product \_\_\_\_\_

PLEASE MAKE PAYMENT TO REGION7 SHOW AND SEND TO:

REGION 7  
C/O Terry Skevington  
14415 N. Alpine Rd  
Lodi, CA 95240  
209-333-8759